Organization’s Logo

**ACTION PLAN**

**ACTION PLAN**

**Organization’s Name**

**Strategic Planning with (County/Community) Heart & Soul Findings**

**Background:** Insert information about the Organization here. This information should identify the purpose of the project, partnering organizations and collaborators, timeline, and project outcomes. Include intent to utlize County or Community Heart & Soul findings.

**Heart & Soul Statements:** List the County or Community Heart & Soul Statements that most closely align with your action planning.

**Strategy:** Describe the goal as an action that can be achieved.

**Opportunities:** List the existing characteristics or elements that will support the project.

**Constraints:** List the barriers or hindrances that will impact the project and must be addressed to achieve the goal.

**Actions and Plans for Implementation:** Outline the action items and describe what steps will be taken to carry out the actions. Identify partners and existing resources, as well as costs and funding sources.

**Evaluation and Monitoring Progress for the Long-Term:** Identify milestones to evaluate and monitor progress toward the goal.



**Sample Action Plan**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Organization’s Mission:** | We envision an innovate and interconnected system of recreation services that promote recreation, health, and environmental conservation as integral to a livable community. | | | | | | | | |
| **Organization’s Project Title:** | Community Trails for Walking and Biking | | | | | | | | |
| **Heart & Soul Statement:** | We value being a community that is walkable, bikeable, and accessible to all. | | | | | | | | |
| **Strategy:** | We will provide safe, convenient, and well-maintained biking and walking opportunities appropriate for all ages and abilities. | | | | | | | | |
| **Opportunities:** | Many existing bike and sidewalk networks; everyday needs destinations along routes | | | | | | | | |
| **Constraints:** | Hills; lack of accommodations for bikes and pedestrians | | | | | | | | |
| **Action** | **Lead Solution Partner(s)** | **Supporting Partner(s)** | **Existing Resources** | **Cost & Funding Sources** | **Timeframe (years)** | | | | **Milestones** |
| 0 < 1 | 1<2 | 2<5 | 5+ |
| Walkability, bike-ability audit for age access, safety, and amenities | City, high school, senior center | Rotary, Walkability Institute | GIS map of sidewalks | ioby.com | ✓ |  |  |  |  |
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| 0 < 1 | 1<2 | 2<5 | 5+ |
| Build and fill in missing parts of sidewalks around the community | City, grant writer | School, senior center | Walking routes mapped, missing sidewalk sections identified | $200,000 Crowdsource grant, safe routes to school |  | ✓ |  |  |  |

**Action Plan Template**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Organization’s Mission:** |  | | | | | | | | |
| **Organization’s Project Title:** |  | | | | | | | | |
| **Heart & Soul Statement:** |  | | | | | | | | |
| **Strategy:** |  | | | | | | | | |
| **Opportunities:** |  | | | | | | | | |
| **Constraints:** |  | | | | | | | | |
| **Action** | **Lead Solution Partner(s)** | **Supporting Partner(s)** | **Existing Resources** | **Cost & Funding Sources** | **Timeframe (years)** | | | | **Milestones** |
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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Organization’s Mission:** |  | | | | | | | | |
| **Organization’s Project Title:** |  | | | | | | | | |
| **Heart & Soul Statement:** |  | | | | | | | | |
| **Strategy:** |  | | | | | | | | |
| **Opportunities:** |  | | | | | | | | |
| **Constraints:** |  | | | | | | | | |
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